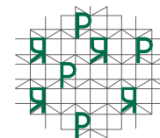


Job Announcement Form
Professional Assistance for Development Action (PRADAN)

Title of the position offered	Livelihood Expert
Number of Vacancies	1
Roles and Responsibilities:	• Build the capacities of partner NGO staff on Agro-horticulture, livestock development, irrigation infrastructure creation, and convergence with relevant government schemes and programmes. • Provide regular field-based mentoring and handholding support to partner NGOs for effective implementation, demonstration of best practices, and achievement of project outcomes. • Guide partner organizations in developing implementation strategies, technical approaches, and action plans to achieve the objectives of the APC (Agriculture Production Cluster) project. • Support partners in planning, monitoring, documentation, and reporting, including timely preparation of progress reports and accurate data entry in the APC MIS. • Develop and strengthen training modules, IEC materials, and learning resources for partner organization's staff, community cadres, and economic collectives. • Facilitate convergence and build partnerships with key government departments and institutions, including Mission Shakti, OLM, Departments of Agriculture, Horticulture, Fisheries & Animal Resources Development (F&ARD), OAIC, OLIC, ATMA, ITDA, DRDA, and Block Administration, to leverage technical and financial support for the economic collectives • Conduct value chain, market, and business opportunity assessments for agricultural commodities and identify market-driven livelihood opportunities. • Facilitate market linkages by identifying, assessing, and connecting producer groups and economic collectives with local, regional, and terminal markets and institutional buyers. • Strengthen linkages with stakeholders across the agri-business ecosystem, including private sector players, financial institutions, input suppliers, market agencies, and government programmes. • Support the establishment of systems and processes for financial management, governance, MIS, accounting, business planning, and dissemination of best practices for producer organizations and economic collectives. • Provide technical and institutional support to the economic collectives in Phulbani Block, focusing on governance strengthening, business development, market linkages, and organizational sustainability to develop it as a model Economic Collective of women. • Monitor project progress, document best practices, prepare case studies, and ensure timely delivery of project outputs in line with quality standards and project timelines. • Undertake any other responsibilities assigned by PRADAN to support APC project implementation, institutional strengthening, and sustainable livelihood promotion.



Eligibility criteria	Qualifications and Experience: • Graduate or Postgraduate degree in Agriculture, Social Sciences, Rural Development, or any other relevant discipline. • At least 2 years of relevant experience in rural livelihoods, agriculture, value chain development, rural development, stakeholder liaisoning or related sectors.
Skills and Competencies	Required Skills and Competencies: • Strong facilitation, communication, and community mobilization skills. • Proficiency in MS Office applications (Excel, Word, PowerPoint) and email communication. • Good coordination, stakeholder engagement, and networking skills. • Ability to work collaboratively with government departments, community institutions, and other stakeholders. • Willingness to travel extensively and work in remote rural and tribal areas.
Place of posting/Location	Phulbani, Kandhamal, Odisha
Proposed Salary range	INR 30,000 to 35,000 CTC per month based on qualification and experience (As per PRADAN pay structure for FTEs)
Nature of job	Fixed Term Contract and extendable based on performance and project continuity
Last date of Application	30 th July, 2026
For any queries write to (email ID)	phulbani@pradan.net
Preference	Preference will be given to candidates who can read, write, and speak Odia.
Google Form link to apply for the position	https://forms.gle/cs4X15B2qKxaxecR8