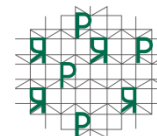


Job Announcement Form

Professional Assistance for Development Action (PRADAN)

Title of position offered	Block Livelihood Coordinator (Forest)
Number of Vacancies	1
Responsibilities:	- Facilitate saturation-based filing of Individual Forest Rights (IFR) and Community Forest Rights (CFR) claims, ensuring no eligible claims remain pending in project villages. - Support the preparation and implementation of Community Forest Resource Management Plans (CFRMPs) in at least 60% of project villages after recognition of Community Forest Resource (CFR) rights. - Develop and demonstrate forest-based livelihood prototypes, facilitate convergence with government departments, and ensure timely leverage of government funds to promote sustainable forest-based livelihoods, targeting at least a 40% increase in community income. - Conduct training and capacity-building programs for community members and community cadres to strengthen their knowledge and skills in forest-based and farm-based livelihood interventions. - Build the capacities of Jami Sathis on IFR/CFR claim processes, claim documentation, mobile-based land mapping, and data collection, while providing end-to-end handholding support until claim approval at the District Level Committee (DLC). - Collect and verify Records of Rights (RoR) and prepare forest parcel details required for IFR and CFR claim submissions. - Coordinate regularly with District Level Committees (DLCs), Sub-Divisional Level Committees (SDLCs), District Welfare Officers (DWOs), Project Administrators (ITDA), Forest Department officials, Welfare Extension Officers (WEOs), Tahasildars, and other stakeholders to facilitate claim recognition and title distribution. - Facilitate convergence for implementation of IFR land development plans, Community Forest Resource conservation and management plans, and forest-based livelihood initiatives. - Maintain accurate and systematic records of claims, supporting documents, correspondence, meeting proceedings, and project-related data. - Strengthen the capacities of Palli Sabhas to protect, manage, and sustainably utilize community forest resources while promoting biodiversity conservation, ecological balance, and enhanced community livelihoods. - Prepare project reports, monitor implementation progress, and ensure timely submission of data and documentation. - Undertake any other responsibilities assigned by PRADAN in relation to forest rights, community resource management, and livelihood promotion.
Eligibility criteria	Qualifications and Experience:



	- Bachelor's degree in Forestry, Agri business, Agriculture, Horticulture, Forestry or Equivalent from a recognized University/ Institute. Primary Skills and Competencies: - Strong facilitation, communication, and community mobilization skills. - Proficiency in MS Office applications (Excel, Word, PowerPoint) and email communication. - Good coordination, stakeholder engagement, and networking skills. - Ability to work collaboratively with government departments, community institutions, and other stakeholders. - Willingness to travel extensively and work in remote rural and tribal areas.
Place of posting/Location	Lanjigarh, Kalahandi, Odisha
Proposed Salary range	INR 30,000-35,000 CTC per month based on qualification and experience (As per PRADAN pay structure for FTEs)
Nature of job	Fixed term contract and extendable based on performance and project continuity
Last date of Application	26 th July, 2026
For queries write to	kalahandi@pradan.net
Preference	- Preference will be given to candidates who can read, write, and speak Odia. - Two years of experience in forest-based livelihood promotion, community forest resource management, or implementation of Forest Rights Act (FRA)-related initiatives.
Google Form link to apply for the position	https://docs.google.com/forms/d/e/1FAIpQLSf0ejRJ4VOVBQNNlhlIrv7uFs3un6L_QLPToqZz3PLtkGDeSQ/viewform?usp=sharing&ouid=116898333274056106494