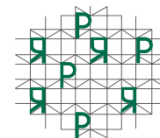


Job Announcement Form

Professional Assistance for Development Action (PRADAN)

Title of position offered	Expert (INRM and Livelihoods)
Number of Vacancies	1
Responsibilities:	• Build the perspective and capacities of partner development organization's staff, block officials, and district functionaries on Natural Resource Management (NRM), sustainable livelihoods, and climate-resilient development approaches. • Support the district administration in preparing and implementing district and block-level project implementation plans, ensuring alignment with project objectives and government priorities. • Establish and strengthen coordination mechanisms among development organizations, block and district administrations, state-level agencies, and other stakeholders for effective project implementation. • Provide technical and operational support to the Migration Cell, including preparation of progress reports, documentation, and regular monitoring of project activities. • Coordinate day-to-day project management and monitoring at the district level to ensure timely implementation, quality delivery, and achievement of project milestones. • Identify, pilot, and scale suitable farm-based livelihood interventions that enhance productivity, income, and climate resilience across project areas. • Mentor and strengthen partner development organizations through training, field facilitation, regular handholding support, and technical guidance in collaboration with the Migration Cell and Regional NGO (RNGO). • Design and develop capacity-building modules, training materials, IEC resources, and institutional strengthening strategies for partner development organizations, Panchayati Raj Institutions (PRIs), block officials, and community-based organizations. • Capture and consolidate field experiences, lessons learned, and best practices, and provide evidence-based feedback to the State Migration Cell for programme improvement and policy advocacy. • Prepare and maintain project documentation, monitoring reports, and MIS, ensuring timely submission of quality data and progress updates. • Undertake any other responsibilities assigned by PRADAN related to Natural Resource Management, livelihoods, migration, and institutional strengthening.



Eligibility criteria	Qualifications and Experience: • B Tech in Civil Engineering or a Masters in Environmental Science, Agriculture, Natural Resource Management or a related field. • At least 2 years' experience in implementing natural resource management projects. Primary Skills and Competencies: • Strong facilitation, communication, and community mobilization skills. • Proficiency in MS Office applications (Excel, Word, PowerPoint) and email communication. • Good coordination, stakeholder engagement, and networking skills. • Ability to work collaboratively with government departments, community institutions, and other stakeholders. • Willingness to travel extensively and work in remote rural and tribal areas.
Place of posting/Location	Bhabanipatna, Kalahandi, Odisha
Proposed Salary range	INR 30,000-35,000 CTC per month based on qualification and experience (As per PRADAN pay structure for FTEs)
Nature of job	Fixed Term Contract and extendable based on performance and project continuity
Last date of Application	26 th July, 2026
For queries write to	kalahandi@pradan.net
Preference	Preference will be given to candidates who can read, write, and speak Odia.
Google Form link to apply for the position	https://docs.google.com/forms/d/e/1FAIpQLSf0ejRJ4VOVBQNnIhIrv7uFs3un6L_QLPToqZz3PLtkGDeSQ/viewform?usp=sharing&ouid=116898333274056106494