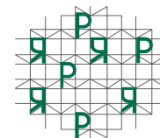
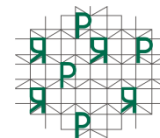


|                             |   |
|-----------------------------|---|
| Title of position offered   | Subject Matter Specialist (INRM)  |
| Number of Vacancies         | 01  |
| Roles and Responsibilities: | <ul style="list-style-type: none"> <li>• Plan, coordinate, and ensure timely execution of project interventions and activities in line with project goals and expected outcomes.</li> <li>• Mobilize communities and facilitate their active participation in village-level Integrated Natural Resource Management (INRM) and livelihood planning and implementation processes.</li> <li>• Conduct training and capacity-building programmes on INRM, watershed management, water conservation, soil conservation, sustainable agriculture, and the implementation of livelihood activities like agriculture, water, and solar-based infrastructure development and others.</li> <li>• Provide continuous handholding support and mentoring to community cadres, village institutions, and local stakeholders to strengthen project implementation.</li> <li>• Prepare participatory village development plans and watershed development plans using INRM principles and community-based planning approaches.</li> <li>• Support the implementation, monitoring, and convergence of village development plans with relevant government schemes and programmes such as MGNREGA and other rural development initiatives.</li> <li>• Coordinate and build effective working relationships with Gram Panchayats, Panchayati Raj Institutions (PRIs), MGNREGA functionaries, line departments, and other government agencies.</li> <li>• Strengthen community institutions like SHGs (Self Help Groups), VOs (Village Organizations), CLFs (Cluster Level SHG Federations), economic collectives, WUA (Water User Associations), Watershed Committees, others through training, leadership development, knowledge sharing, and institutional capacity-building initiatives.</li> <li>• Conduct soil, water, land, and natural resource assessments to identify development opportunities and recommend suitable interventions.</li> <li>• Provide technical guidance to project team on watershed development, water resource management, soil and moisture conservation, and sustainable land-use practices.</li> <li>• Support the planning and implementation of natural resource management structures and climate-resilient livelihood interventions.</li> <li>• Maintain accurate field records, collect and validate project data,</li> </ul> |



|                           |  |
|---------------------------|--|
|                           | <p>and prepare periodic progress reports, case studies, and success stories.</p> <ul style="list-style-type: none"> <li>• Facilitate stakeholder engagement, resource mobilization, and partnerships to enhance project outcomes and community ownership.</li> <li>• Document best practices, innovations, lessons learned, and project achievements for organizational learning and knowledge management.</li> <li>• Participate in project reviews, consultations, field visits, workshops, and other organizational initiatives related to rural development, livelihoods, and natural resource management.</li> <li>• Perform any other project related responsibilities assigned by the supervisor to support successful project implementation.</li> </ul>   |
| Eligibility criteria      | <p><b>Qualifications and Experience:</b></p> <ul style="list-style-type: none"> <li>• B. Tech in Civil Engineering, B. Tech in Agriculture Engineering, Diploma in Civil Engineering from a recognized University/ Institute.</li> <li>• At least 2-3 years of experience in INRM related work. Experience of working with women's groups will be preferred.</li> </ul>  |
| Skills and Competencies   | <p><b>Required Skills and Competencies:</b></p> <ul style="list-style-type: none"> <li>• Strong knowledge of natural resource management (land, water, soil, forests, biodiversity)</li> <li>• Understanding of sustainable agriculture and climate-resilient practices</li> <li>• Skills in resource assessment, planning, and conservation strategies</li> <li>• GIS, remote sensing, and data analysis capabilities</li> <li>• Project planning, implementation, and monitoring skills</li> <li>• Stakeholder engagement and community mobilization experience</li> <li>• Policy analysis and regulatory compliance knowledge</li> <li>• Problem-solving and decision-making abilities</li> <li>• Strong communication, training, and facilitation skills</li> <li>• Proficiency in MS Office Suite (Excel, Word, PowerPoint, Outlook)</li> </ul> |
| Place of posting/Location | Birsa Block of Balaghat District, Madhya Pradesh   |
| Proposed Salary range     | INR 4 lakhs to 4.5 lakhs CTC per annum based on experience and qualification (As per PRADAN pay structure for FTEs)  |
| Nature of job             | One-year fixed term contract and extendable based on performance and project continuity  |
| Last date of Application  | 17 <sup>th</sup> June, 2026  |



|  |   |
|--|---|
| For queries write to (email ID)            | <a href="mailto:rupeshkundu@pradan.net">rupeshkundu@pradan.net</a> , <a href="mailto:paraswada12345@gmail.com">paraswada12345@gmail.com</a>   |
| Preference                                 | The position requires regular travel to villages — candidates owning a two-wheeler and a valid licence will be given preference   |
| Google Form link to apply for the position | <a href="https://docs.google.com/forms/d/e/1FAIpQLSfdjCn8B3EvP9aVke5aSLMBG4rTv1iF7r5pcfg-_DoJzzx_vQ/viewform?usp=publish-editor">https://docs.google.com/forms/d/e/1FAIpQLSfdjCn8B3EvP9aVke5aSLMBG4rTv1iF7r5pcfg-_DoJzzx_vQ/viewform?usp=publish-editor</a> |