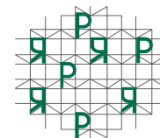
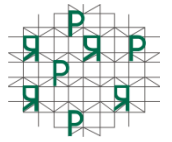


Job Announcement Form  
Professional Assistance for Development Action (PRADAN)

Title of position offered	Subject Matter Specialist (Livelihoods & Nutrition)
Number of Vacancies	01
Roles and Responsibilities:	<ul style="list-style-type: none"><li>• Plan, implement, and monitor project interventions related to health, nutrition, livelihoods, and community development in assigned geographies.</li><li>• Facilitate community awareness campaigns and behaviour change communication (BCC) activities on health, nutrition, sanitation, and well-being.</li><li>• Conduct training, capacity-building, and handholding support for community members, frontline workers, and community cadres on health and nutrition practices.</li><li>• Support livelihood promotion initiatives, skill development programs, and income-generation activities for rural households.</li><li>• Promote regenerative agriculture and climate-resilient farming practices through farmer training, demonstrations, exposure visits, and continuous field support.</li><li>• Mobilize and strengthen community institutions, including Self-Help Groups (SHGs), Gram Sabhas, village-level committees, and community-based organizations.</li><li>• Build the capacities of community cadres and local leaders to facilitate sustainable implementation of project activities.</li><li>• Facilitate convergence with relevant government schemes, programs, and services by coordinating with line departments and local authorities.</li><li>• Establish and maintain effective working relationships with government agencies, Panchayati Raj Institutions (PRIs), and other key stakeholders.</li><li>• Conduct regular field visits to monitor project progress, ensure quality implementation, and provide technical guidance to communities.</li><li>• Collect, compile, and analyse field data; maintain project records; and support timely documentation and reporting.</li><li>• Prepare progress reports, case studies, success stories, and other project-related documentation as required.</li></ul>



	<ul style="list-style-type: none"> <li>Organize and facilitate community meetings, training programs, workshops, exposure visits, and stakeholder consultations.</li> <li>Support project planning, review meetings, and learning and reflection processes at village, block, and district levels.</li> <li>Ensure compliance with project guidelines, timelines, and reporting requirements.</li> <li>Undertake any other project-related responsibilities assigned by the project team to achieve project objectives.</li> </ul>
Eligibility criteria	<p><b>Qualifications and Experience:</b></p> <ul style="list-style-type: none"> <li>Master's Degree in Development Studies, Rural Development, Social Work, Public Health, or related field.</li> <li>Minimum 2 years of experience in health, nutrition, and livelihood-related projects.</li> <li>Experience in community mobilization and capacity building in rural areas.</li> </ul>
Skills and Competencies	<p><b>Required Skills and Competencies:</b></p> <ul style="list-style-type: none"> <li>Knowledge of health, nutrition, and livelihood promotion approaches.</li> <li>Strong community facilitation and training skills.</li> <li>Proficiency in MS Excel, Word, and PowerPoint.</li> <li>Data collection, analysis, and reporting skills.</li> <li>Government convergence and stakeholder coordination skills.</li> <li>Good communication, documentation, and interpersonal skills.</li> <li>Willingness to travel extensively in rural areas.</li> </ul>
Place of posting/Location	Sundarpahadi block, Godda district, Jharkhand
Proposed Salary range	Rs 35,000-40,000 CTC per month based on qualification and experience (as per PRADAN pay structure for fixed term employees)
Nature of job	One-year fixed term contract and extendable based on performance and project continuity
Last date of Application	4th July, 2026
For queries write to (email ID)	<a href="mailto:godda@pradan.net">godda@pradan.net</a>
Preference	<ul style="list-style-type: none"> <li>Proficiency in local dialects such as Santhali, Khortha, or Pahadia will be preferred.</li> <li>The role requires extensive field travel and close engagement with rural communities in remote and rural settings.</li> <li>Candidates willing to undertake frequent field visits and travel within project areas will be preferred.</li> <li>Ability to ride a two-wheeler and possession of a valid two-wheeler driving licence are highly desirable for effective field</li> </ul>



	mobility and community outreach.
Google Form link to apply for the position	<a href="https://docs.google.com/forms/d/e/1FAIpQLSdZpLUQKOaa7AH-I0DX4MEhcZeoEjbgvpv49g9fkbDPsoiJ9g/viewform?usp=header">https://docs.google.com/forms/d/e/1FAIpQLSdZpLUQKOaa7AH-I0DX4MEhcZeoEjbgvpv49g9fkbDPsoiJ9g/viewform?usp=header</a>