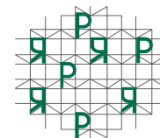
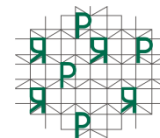


Job Announcement Form  
Professional Assistance for Development Action (PRADAN)

Title of position offered	Subject Matter Specialist (INRM)
Number of Vacancies	01
Roles and Responsibilities:	<ul style="list-style-type: none"><li>• Plan, implement, and monitor project interventions related to Integrated Natural Resource Management (INRM), climate action, and ecosystem restoration in assigned geographies.</li><li>• Provide technical guidance and field-level support on water resource management, soil and moisture conservation, watershed development, irrigation systems, afforestation, and sustainable forest management practices.</li><li>• Facilitate Gram Sabha meetings, participatory rural appraisal (PRA) exercises, and community-led planning processes for preparation and implementation of Village Development Plans (VDPs) and Natural Resource Management Plans.</li><li>• Mobilize, train, and strengthen community institutions, including Self-Help Groups (SHGs), Village Committees, User Groups, Community Resource Persons (CRPs), and producer collectives.</li><li>• Conduct capacity-building programs, demonstrations, exposure visits, and technical training for farmers, community cadres, and local institutions on climate-resilient and sustainable livelihood practices.</li><li>• Promote adoption of climate-smart agriculture, regenerative farming practices, biodiversity conservation, and sustainable use of natural resources.</li><li>• Facilitate convergence with government departments and leverage relevant schemes and programs related to agriculture, forestry, water resources, climate adaptation, rural development, and livelihoods.</li><li>• Support identification, planning, and technical feasibility assessment of project interventions and ensure adherence to quality standards during implementation.</li><li>• Coordinate with vendors, technical agencies, service providers, community institutions, and other stakeholders for timely and effective execution of project activities.</li><li>• Conduct regular field visits to monitor progress, provide technical supervision, troubleshoot implementation challenges, and ensure achievement of project outcomes.</li><li>• Maintain project MIS, field records, databases, and other</li></ul>



	<p>documentation systems to ensure timely and accurate reporting.</p> <ul style="list-style-type: none"> <li>• Prepare progress reports, technical notes, case studies, success stories, and learning documents highlighting project achievements and best practices.</li> <li>• Organize and facilitate review meetings, stakeholder consultations, workshops, exposure visits, and learning events at village, block, district, and state levels.</li> <li>• Ensure compliance with project guidelines, technical protocols, reporting requirements, and organizational standards.</li> <li>• Undertake any other project-related responsibilities assigned by the Project Team in support of project goals and organizational priorities</li> </ul>
Eligibility criteria	<p><b>Qualifications and Experience:</b></p> <ul style="list-style-type: none"> <li>• Diploma/Bachelor's Degree in Civil Engineering</li> <li>• Minimum 2 years of experience in INRM, watershed and water conservation projects.</li> </ul>
Skills and Competencies	<p><b>Required Skills and Competencies:</b></p> <ul style="list-style-type: none"> <li>• Knowledge of GIS, GPS mapping, and spatial planning tools.</li> <li>• Proficiency in MS Excel, Word, and PowerPoint.</li> <li>• Technical understanding of INRM, watershed development, water conservation, and rural infrastructure.</li> <li>• Ability to prepare estimates, technical drawings, and work plans.</li> <li>• Data management, analysis, and reporting skills.</li> <li>• Strong communication, facilitation, and training skills.</li> <li>• Stakeholder coordination and government convergence skills.</li> <li>• Problem-solving, planning, and project management abilities.</li> <li>• Willingness to work extensively in rural field locations.</li> </ul>
Place of posting/Location	Sundarpahadi, (Godda) Jharkhand
Proposed Salary range	Rs 40,000-45,000 CTC per month based on qualification and experience (As per PRADAN pay structure for Fixed Term Employees)
Nature of job	One-year fixed term contract and extendable based on performance and project continuity
Last date of Application	4 <sup>th</sup> July, 2026
For queries write to (email ID)	<b>godda@pradan.net</b>



Preference	<ul style="list-style-type: none"><li>• Proficiency in local dialects such as Santhali, Khortha, or Pahadia will be preferred.</li><li>• The role requires extensive field travel and close engagement with rural communities in remote and rural settings.</li><li>• Candidates willing to undertake frequent field visits and travel within project areas will be preferred.</li><li>• Ability to ride a two-wheeler and possession of a valid two-wheeler driving licence are highly desirable for effective field mobility and community outreach.</li></ul>
Google Form link to apply for the position	<a href="https://tinyurl.com/bdf9wemx">https://tinyurl.com/bdf9wemx</a>