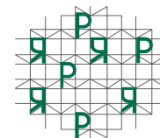


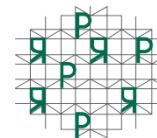
Job Announcement Form

Professional Assistance for Development Action (PRADAN)

Title of position offered	Regional co-ordinator (Gender)
Number of Vacancies	03
Roles and Responsibilities:	<ul style="list-style-type: none"> • Provide technical and developmental support to JEEViKA's (Bihar State Rural Livelihood Mission) district and block teams, including Resource Persons at block and district level, through orientation programs, Training of Trainers (ToTs), mentoring, process documentation, report writing, and preparation of case studies. • Support the identification, selection, capacity building, and mentoring of Community Resource Persons (CRPs), field cadres, and women leaders within the Self-Help Group (SHG), Village Organization (VO), and Cluster Level Federation (CLF) ecosystem to strengthen gender integration and women's leadership. • Design, develop, and update training curricula, modules, facilitator guides, posters, banners, IEC materials, and other capacity-building resources on gender equality, women's empowerment, social inclusion, and institutional strengthening. • Organize and facilitate trainings, workshops, leadership camps, exposure visits, and learning events for JEEViKA staff, community cadres, SHG members, VO members, and CLF representatives. • Strengthen the capacities of community institutions to address gender-related issues, promote women's leadership, and enhance participation of women and marginalized groups in local governance and development processes. • Support women, adolescent girls, and vulnerable community members in accessing social protection schemes, entitlements, skilling opportunities, employment programs, and government services. • Facilitate awareness generation and community action on issues related to gender-based violence, women's rights, social justice, child protection, and access to public services. • Support the establishment, operationalization, and strengthening of Didi Adhikar Kendra's (DAKs) and other gender-focused forums in line with the SRLM/NRLM Gender Operational Strategy. • Strengthen the functioning of Social Action Committees (SACs) within CLFs and support Village Organizations (VOs) and Model CLFs (MCLFs) in addressing social development and gender-related issues. • Build and maintain partnerships with key stakeholders, including



	<p>District Legal Services Authority (DLSA), Police Department, Common Service Centres (CSCs), One Stop Centres, media institutions, Panchayati Raj Institutions (PRIs), Integrated Child Development Services (ICDS), Women and Child Development Corporation (WCDC), and other relevant agencies.</p> <ul style="list-style-type: none"> • Facilitate convergence and referral mechanisms to ensure timely support and services for women, girls, and community members facing social, legal, or gender-related challenges. • Support data collection, management, analysis, and reporting related to gender interventions, social action initiatives, DAK operations, and institutional strengthening activities. • Generate periodic reports, case studies, success stories, presentations, and learning documents to support project monitoring, review, and knowledge management. • Support Financial Inclusion (FI) and Institution Building and Capacity Building (IBCB) functions of JEEViKA and Model CLFs by integrating gender-sensitive approaches into program implementation. • Participate in review meetings, planning exercises, field monitoring visits, and stakeholder consultations at district, block, and community levels. • Undertake any other project-related responsibilities assigned from time to time to achieve project objectives and strengthen community institutions.
<p>Eligibility criteria</p>	<p>Qualifications and Experience:</p> <ul style="list-style-type: none"> • Bachelor's degree or higher in Development Studies, Gender Studies, Rural Development, Rural Management, Social Work (MSW), or any other related field. • At least 3 years in gender-related projects or programs. • Age limit not more than 35 years as on 1st July 2026.
<p>Skills and Competencies</p>	<p>Required Skills and Competencies:</p> <ul style="list-style-type: none"> • Proven track record of working on gender equality, women's rights and entitlements, strengthening the community institutions, or similar initiative. Experience of working with rural communities. <p>Desired Skills and Competencies:</p> <ul style="list-style-type: none"> • Good understanding of emerging technologies, digital tools, and technology-enabled solutions, with the ability to leverage them for innovation, communication, knowledge management, and organizational effectiveness.



Place of posting/Location	Begusarai, Banka and Kishanganj district, Bihar
Proposed Salary range	INR 4-6 lakhs annual CTC as per qualification and experience (As per PRADAN pay structure for Fixed Term Employees)
Nature of job	1-year fixed term contract and extendable based on performance and project continuity
Last date of Application	5th July, 2026
For queries write to (email ID)	subodhverma@pradan.net
Preference	<ul style="list-style-type: none">• Candidates should demonstrate a strong commitment to working with rural communities and a willingness to stay and work in remote locations as per project requirements.• Ability to build rapport with community institutions, community cadres, government functionaries, and other stakeholders at the grassroots level is essential.• Proficiency in riding a two-wheeler and possession of a valid two-wheeler driving license will be preferred.• Willingness to travel extensively and undertake field-based assignments independently is essential for successful performance in this role.
Google Form link to apply for the position	https://docs.google.com/forms/d/e/1FAIpQLSfsJka8F_I-Sy3v_w4GiYUpR0YK7CDUyBh7sX2tBeSVD2KpuQ/viewform?usp=dialog