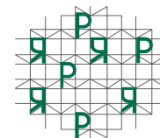
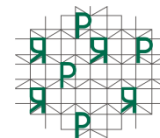


Job Announcement Form
Professional Assistance for Development Action (PRADAN)

Title of position offered	Programme Manager (Gender and Entitlement)
Number of Vacancies	01
Roles and Responsibilities:	<ul style="list-style-type: none">• Providing developmental and support guidance to JEEViKA's (Bihar State Rural Livelihood Mission) internal resource persons like State Resource Person, District Resource Person, Block Resource Person (SRPs/DRPs/BRPs) at the state and district levels through orientation, TOTs, process documentation, report writing, and case studies.• Assisting the PMU/team (Project Management Unit) and JEEViKA in analysing and developing existing and new enabling policies, office orders, training modules, IEC materials, etc., at the state level.• Conducting orientations, TOTs, workshops, and other events at the block, district and state level, involving JEEViKA and other relevant stakeholders.• Supporting the district and state teams in establishing a management system of Didi Adhikar Kendra (DAK) for entitlements and violence cases.• Establishing liaisons and linkages with relevant stakeholders such as State Legal Service Authority (SLSA), Police, Common Services Centre (CSC), Media, Integrated Child Development Services (ICDS), Women and Child Development Corporation (WCDC) and other relevant stakeholders to support the JEEViKA's state level Gender Core committee and PMU.• Assisting JEEViKA in implementing relevant programs like Village Prosperity and Resilience Plan (VPRP), Gram Panchayat Development Plan (GPDP), Gender campaigns, Nayi Chetana Abhiyan, etc., as per project requirements.• Supporting in data management, analysis, and report generation for the state gender core committee and PMU to formulate further strategies and activities.• Promote digital systems for entitlement tracking, GBV cases, grievance redressal, and performance monitoring.• Strengthen CLF governance, leadership, and institutional systems to



	<p>enhance autonomy, accountability, and sustainability.</p> <ul style="list-style-type: none"> • Build the capacities of CLF leaders and functionaries to use data, systems, and review mechanisms for informed decision-making and institutional growth. • Monitor program performance, analyse data, and support evidence-based decision-making. • Document learnings, generate reports, and provide policy and program improvement recommendations. • Performing any additional tasks as needed for the project.
Eligibility criteria	<p>Qualifications and Experience:</p> <ul style="list-style-type: none"> • Bachelor's degree or higher in Development Studies, Gender Studies, Rural Development, Rural Management, Social Work (MSW), or any other related field. • At least 5 years' experience of working in gender-related projects or programs. • Age limit not more than 35 years as on 1st July 2026.
Skills and Competencies	<p>Required Skills and Competencies:</p> <ul style="list-style-type: none"> • Proven track record of working on gender equality, women's rights and entitlements, strengthening the community institutions, or similar initiative. Experience of working with rural communities. <p>Desired Skills and Competencies:</p> <ul style="list-style-type: none"> • Good understanding of emerging technologies, digital tools, and technology-enabled solutions, with the ability to leverage them for innovation, communication, knowledge management, and organizational effectiveness.
Place of posting/Location	Patna
Proposed Salary range	INR 8-10 lakhs annual CTC based on qualification and experience (As per PRADAN pay structure for Fixed Term Employees)
Nature of job	1-year fixed term contract and extendable based on performance and project continuity
Last date of Application	5th July, 2026



For queries write to (email ID)	subodhverma@pradan.net
Preference	<ul style="list-style-type: none">• The position requires extensive travel to rural and project locations for field visits, community engagement, training, monitoring, and implementation support.• Ability to build rapport with community institutions, community cadres, government functionaries, and other stakeholders at the grassroots level is essential.• Proficiency in using digital tools and technology for data management, large-scale data analysis, dashboard development, data visualization, and generation of actionable insights for monitoring, reporting, and decision-making.
Google Form link to apply for the position	https://docs.google.com/forms/d/e/1FAIpQLSc0ARBYy1EfOtW781Tl-uK6qT-NwuCWT0akL-dh_LvQLHPeog/viewform?usp=dialog