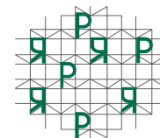


Job Announcement Form
Professional Assistance for Development Action (PRADAN)

Title of position offered	Training Coordinator
Number of Vacancies	1
Roles and Responsibilities:	<ul style="list-style-type: none">• Carry out training needs assessment and ensure alignment of the training inputs and the training needs for the programme participants• Ensure that all the training modules for the individuals/households identified as programme participants are delivered in full, by the Master Trainers as per schedule in a timely manner.• Ensure that the non-training supports such as asset transfers, cash assistance, and so on are aligned and synergized with the training inputs and as per programme commitment• Ensure that the training and facilitation skills of the Master Trainers are updated from time to time to ensure the best programme outcomes.• Coordinate with the District Coordinators, the DPMU (District Programme Management Unit), and SPMU (State Programme Management Unit) for planning and implementation of training events.• Assess the training inputs through systematic feedback mechanisms and make content and process corrections as needed.• Identify and document best practices.• Coordinate and communicate effectively with external stakeholders about the programme.• Perform any other programme related tasks as assigned.
Eligibility criteria	<ul style="list-style-type: none">• Post Graduate in any discipline; or a Professional Degree; or Post Graduate Diploma in Rural Management/Social Sciences.• At least seven years of experience in the social development sector, including at least two years in training delivery and coordination roles.• At least five years of working with rural or urban poor or other disadvantaged communities.• Proficient in Kannada and English (reading, writing, and speaking).• Experience in working in team setup• Ability to communicate well in meetings and public forums.



Place of posting/Location	Raichur and Yadgir district, Karnataka
Proposed Salary range	Rs. 50,000/- CTC per month (As per PRADAN pay structure for fixed term employees)
Nature of job	1-year fixed term contract and extendable based on performance
Last date of Application	June 8, 2026
Insert Google Form link for pulling CVs	https://forms.gle/Ygb7JPDzeczBG2H768