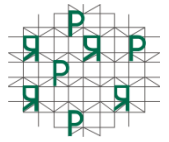


Job Announcement Form
Professional Assistance for Development Action (PRADAN)

Title of position offered	Taluka Coordinator
Number of Vacancies	4
Roles and Responsibilities:	<ul style="list-style-type: none">• Support the Community Resource Persons (CRPs) in identifying the programme participants and preparing an action plan for each person/household• Guide and mentor the CRPs, and ensure that they support the programme participants as per the plan drawn up for each person/household• Regular review of the programme progress and value addition as needed• Liaise with the local Panchayat and Taluk departments in converging resources and facilitate access of necessary entitlements for programme participants• Provide regular training to the CRPs, provide handholding support through field visits, and conduct regular meetings• Ensure data collection and filling up the project MIS on time• Submission of periodic reports to SPMU (State Programme Management Unit) as per requirement• Identify and document best practices• Coordinate and communicate effectively with the external stakeholders about the programme• Undertake any other programme related tasks as assigned
Eligibility criteria	Qualifications and Experience: <ul style="list-style-type: none">• Graduate in any discipline with 50% or more.• Minimum of three years of experience in the social development sector.• At least 2-year experience of working with rural or other underserved communities.• Proficient in reading, writing, and speaking Kannada.• Experience of working collaboratively within a team setup.• Strong communication skills, including the ability to participate effectively in meetings and good report writing skills
Place of posting/Location	Gundlupet Taluka of Chamarajanagar, Kampli Taluka of Bellary district, Kamalanagar Taluka of Bidar district, Maski Taluka of Raichur district, Karnataka
Proposed Salary range	Rs. 35,000/- CTC per month (As per PRADAN pay structure for fixed term employees)



Nature of job	1-year fixed term contract and extendable based on performance
Last date of Application	June 8, 2026
Insert Google Form link for pulling CVs	https://forms.gle/Ygb7JPDzeczBG2H768