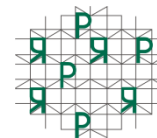


Job Announcement Form
Professional Assistance for Development Action (PRADAN)

Title of position offered	Program Manager- (Monitoring & Evaluation)
Number of Vacancies	2
Roles and Responsibilities:	<ul style="list-style-type: none"> • Support development of MEL (Monitoring, Evaluation & Learning) frameworks aligned with NRLM (National Rural Livelihoods Mission) and SRLM (State Rural Livelihoods Mission) priorities. • Design and implement MIS and MEL systems to track programme progress and generate useful insights for better decision-making. • Plan and conduct AHI (Annual Household Income) surveys, including tool preparation, training, field support, data analysis, and sharing findings for improvement. • Ensure alignment of data and indicators across platforms like CLF Web, LokOS, LMS, and state MIS to avoid duplication and confusion. • Support SRLMs to monitor financial performance, audits, and SSOs (Shared Services Organizations) compliance; identify risks and trends in SHG performance. • Track livelihood and enterprise outcomes, including adoption of plans, business performance, and improvement in household income. • Develop and maintain dashboards (e.g., Power BI/Tableau) for easy and real-time tracking of programme progress. • Support in coordination between state and national teams, ensuring accurate data sharing and alignment with national priorities. • Prepare regular reports and presentations highlighting progress, challenges, and key learnings. • Build capacity of SRLM district and block teams to understand and use data effectively for improving programme implementation. • Undertake any other work as assigned by the project team
Eligibility criteria	<p>Qualifications and Experience:</p> <ul style="list-style-type: none"> • Postgraduate degree in Statistics, Economics, Social Sciences, Development Studies, or Public Policy; PG Diploma in MEL (Monitoring, Evaluation & Learning) or Data Science preferred. • Minimum 8 years of experience in MEL, including at least 5 years in large rural development programmes, preferably within government systems such as SRLM (State Rural Livelihoods Mission), DAY-NRLM (Deendayal Antyodaya Yojana – National Rural Livelihoods Mission), or development technical assistance organizations.



Skills and Competencies	<ul style="list-style-type: none">• Good understanding of MEL (Monitoring, Evaluation & Learning) frameworks and indicators.• Proficiency in data collection, cleaning, and validation processes.• Strong analytical skills to interpret data and generate insights.• Experience with data visualization tools (Power BI, Tableau, Excel dashboards).• Ability to create interactive dashboards for tracking programme performance.• Skilled in preparing clear and timely presentations (PowerPoint).• Strong time management and ability to meet deadlines.• Attention to detail and effective communication of data insights.
Place of posting/Location	Patna (Bihar), Ranchi (Jharkhand)
Proposed Salary range	INR 80,000-1,20,000 CTC per month based on qualification and experience (As per PRADAN pay structure)
Nature of job	One-year fixed term contract and extendable based on performance and project continuity
Last date of Application	10 th May, 2026
For queries write to (email ID)	modelclf@pradan.net
Google Form link to apply for the position	https://forms.gle/Y6rtm9Y246XtLztK6