

Job Announcement Form

Professional Assistance for Development Action (PRADAN)

Title of position offered	Livelihood facilitator
Number of Vacancies	02
Responsibilities:	<ul style="list-style-type: none">• Actively mobilizing government programs and schemes for the benefit of SHG households• Ensuring effective access to entitlements and services, especially focusing on poor and vulnerable families.• Ensures that most livelihood and infrastructure assets are created in the name of women, enhancing their visibility and agency.• Facilitates convergence with various departments including Horticulture, Soil and Water Conservation, VB -GRAM G, Agriculture & Allied Departments• Supporting the community in developing orchards, farm ponds, wells, goat sheds, etc.• Develop linkages with government departments and relevant stakeholders through continuous engagement with officials and sharing program outcomes.• Facilitating inter-departmental coordination and meetings for joint planning.• Strengthens CLFs to become model institutions for grassroots governance and development.• Facilitates the capacity building of CRPs (Community Resource Persons), Master Trainers of CLFs (Cluster Level Federations)• Tracks Key Performance Indicators (KPIs) for ongoing interventions under the project• Ensures timely submission of reports to stakeholders and internal teams.• Documents best practices, success stories, and learnings to improve program quality.• Provides hands-on support in facilitating trainings, workshops, and community meetings.• Acts as a field-level anchor for smooth implementation and scaling of pilots and models.• Ensures timely submission of reports to stakeholders and internal teams.• Undertake any other assignment related to project implementation as assigned by the project team
Eligibility criteria	<ul style="list-style-type: none">• Graduate, Diploma holder in Rural Development, Rural Management, Agriculture, Social Work or related discipline.• Minimum one year of relevant work experience in the rural development sector.• Proficiency in reading, writing, and speaking Hindi and English.
Place of posting/Location	Different blocks of Jamui and Banka district of Bihar
Proposed salary range	INR 23,000 to INR 27,000 CTC per month (Based on qualification and experience. As per PRADAN pay structure)

Nature of job	One-year fixed term contract and extendable based on performance and project continuity
Last date of Application	25 th April
For queries write to	patna-bihar@pradan.net with the subject line application for the “Livelihood facilitator”
Preference	<ul style="list-style-type: none"> • Candidates having Master’s degree in Rural Management/Rural Development, Social Work or related discipline from a recognized university. • Competency in community mobilization and promoting community collectives. • Energetic and proactive in engaging with community members and in promoting livelihood activities. • Prior experience of working with SHGs, FPOs, or community-based institutions • Strong communication and interpersonal skills. • Willingness to travel extensively in rural areas. • Ability to work independently as well as in a team environment. • Basic understanding of rural livelihoods, agriculture, or livestock sector will be an added advantage.
Link to apply for the position	https://forms.gle/YWhVrA87Cj8Rc7j76