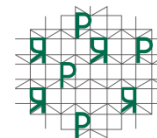


Job Announcement Form  
Professional Assistance for Development Action (PRADAN)

Title of position offered	Taluka Coordinator (Karnataka Inclusive Livelihoods Programme)
Number of Vacancies	2
Roles and Responsibilities:	<ul style="list-style-type: none"> <li>• Support the Resource Persons (RPs) in identifying the programme participants and preparing an action plan for each person/household</li> <li>• Guide and mentor the RPs, and ensure that they support the programme participants as per the plan drawn up for each person/household</li> <li>• Regular review and value addition as needed</li> <li>• Liaise with the local Panchayat and Taluk departments in converging resources and also accessing necessary entitlements</li> <li>• Provide regular training to the RPs through field visits, and formal and informal meetings</li> <li>• Ensure data collection and filling up the MIS on time</li> <li>• Submission of periodic reports to SPMU as per requirement</li> <li>• Identify and document best practices</li> <li>• Communicate effectively with the external stakeholders about the programme</li> <li>• Any other tasks as assigned</li> </ul>
Eligibility criteria	<b>Minimum Qualification and Experience:</b> <ul style="list-style-type: none"> <li>• Graduate in any discipline with 50% or more.</li> <li>• Minimum of three years of experience in the social development sector.</li> <li>• At least two years of experience working with rural, urban, or other underserved communities.</li> <li>•</li> </ul>
Skills and Competencies	<b>Required Skills and Competencies:</b> <ul style="list-style-type: none"> <li>• Proficient in reading, writing, and speaking Kannada.</li> <li>• Experience in working collaboratively within teams.</li> <li>• Strong communication skills, including the ability to participate effectively in meetings and good report writing skills</li> </ul>
Place of posting/Location	Kamalnagar Taluka of Bidar district and Gangavathi Taluka of Koppal district, Karnataka
Proposed Salary range	INR 35,000/- per month
Nature of job	1-year fixed term Contractual and extendable based on performance



Last date of Application	March 2, 2026
Insert Google Form link for pulling CVs	<a href="https://forms.gle/fNKhHybbZqLuoAQm6">https://forms.gle/fNKhHybbZqLuoAQm6</a>