

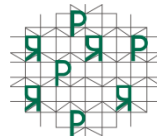
Job Announcement Form

Professional Assistance for Development Action (PRADAN)

Address, phone, and email ID of the team that requires the

About the Scope of Work:

Title of position offered	Taluk Coordinator
Number of Vacancies	Three
Roles and Responsibilities:	-Support the Resource Persons(RPs) in identifying the programme participants and preparing an action plan for each person/household -Guide and mentor the RPs, and ensure that they support the programme participants as per the plan drawn up for each person/household -Regular review and value addition as needed -Liaise with the local Panchayat and Taluk departments in converging resources and also accessing necessary entitlements -Provide regular training to the RPs through field visits, and formal and informal meetings -Ensure data collection and filling up the MIS on time -Submission of periodic reports to TPMU as per requirement -Identify and document best practices -Communicate effectively with the external stakeholders about the programme -Any other tasks as assigned
Eligibility criteria	Qualifications and Experience: -Graduate in any discipline -Minimum of three years of experience in the social development sector -At least two years of experience working with rural, urban, or other underserved communities -Proficient in reading, writing, and speaking Kannada -Experience in working collaboratively within teams -Strong communication skills, including the ability to participate effectively in meetings and good report writing skills
Place of posting/Location	1. Talikote, Vijayapura 2. Shahbad, Kalaburagi 3. Kamalnagar, Bidar
Proposed Salary range	INR 32,000-36,000/month
Nature of job	Contractual
Last date of Application	November 20 th , 2025



Apply to (email ID)	-
Insert Google Form link for pulling CVs	https://forms.gle/o8GtynAjpcEbGjxs8